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## APPLICATION FORM FOR EMPLOYMENT

### Attention:

1. This Application form should be filled in black or blue inked pen.
2. Submit following with your application
  - Curriculum Vitae
  - Copies of your educational certificates
  - Valid Police Report
  - Copy of your National identity card
3. Applications with inaccurate information, which do not meet requirement and incomplete will be disqualified.

### Job Details:

Applied Position:

Advertisement ref. no and Date:

### Personal Information

Applicant's Name:

NIC no.:

Date of Birth:

Blood Group:

Email Address:

Marital Status: S  M  D

Mobile Number

Home Number:

Permanent Address

Present Address

House Name:.....

House Name:.....

Street:.....

Street:.....

Atoll/ Island:.....

Atoll/ Island:.....

Parent / Guardian:

Name:.....

Contact Number:.....

Address:.....

Relationship:.....

Facebook Name:.....

Twitter Account:.....

### Educational Background

Schools / Institutions attended:

Name of School / Institution	Year Entered	Year Left	Last Grade

Secondary and Higher Secondary Examinations: Please list SSC, GCE (OL), HSC, GCE (AL), etc. results.

Exam Name	Subject	Grade	Year	Exam Name	Subject	Grade	Year

### Other Training and Qualifications

Institution / Examination body

Details of Training or qualification

Duration of training

Institution / Examination body	Details of Training or qualification	Duration of training

### Employment Records

Previous employment records: Please attach the evidence of employment.

Position

Employer

Start Date

End Date

Position	Employer	Start Date	End Date

### Applicant's Declaration

1. I declare that all the information given in this form is accurate and complete.
2. I am aware that if, after employment, any information given is found to be inaccurate, then my employment can be terminated
3. I understand that the company may seek information about me from my school or other sources
4. If employed, I agree to obey the rules and regulations of the company.

Applicant's Signature:

Date:

### For use of Human Resources Department Only

Received by:

Time:

Signature:

Date:

Please submit the complete application form, with supporting documents to the following address:

**Human Resources Department**

Villa Air Pvt. Ltd.

M. Faamudheyryge, 3<sup>rd</sup> Floor, Unit C

Male', Rep of Maldives

Phone: 3010381 , 3010382

Email: hr@flyme.mv

**Applicants selected for the interview will be contacted through their contact numbers provided on this application.**